**SCHOOL COUNCIL ACTION PLAN – STAFF AWARENESS**

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| **TOPIC** | **ACTION** | **TARGET MEASURE** | **TIMESCALE****DEADLINE** **COST** | **RESPONSIBILITY** | **ACTUAL DATE ACHIEVED** |
| PUPILS/STAFFGOVERNORSCOMMUNITY AWARENESS**Date Action Plan Developed – February 2016** | Meeting with school council members to discuss and clarify new roles and responsibilitiesUpdate school council display boardUpdate school Weebly pageTo hold a community dayClass questionnairesHold regular meetingsTo update governors/ headteacher/ staff on action plan  | To support members in staff in addressing target specific areasTo publicise members of the school council and their roles and responsibilities and weekly minutesAS Above alongside upcoming eventsTo introduce the school council and involve the community to discuss community issues To promote ideas and discussions and listen to achievements and concerns throughout the schoolOnce a fortnight as a school council – and alternatively with designated staff discussing specific areasStaff/governors/Headteacher meeting | FEBRUARY 2016(NO COST)MARCH 2016(LOW COST) (display resources and printing photos)ALREADY IN PROCESS WILL BE ONGOING WITH UPDATES (NO COST)JULY 2016(LOW COST)JULY 2016(LOW COST) (printing)FEBRUARY – ALTERANATIVE WEEKS(NO COST)MARCH/APRIL(NO COST) | MRS JSCHOOL COUNCILMRS J WITH THE SCHOOL COUNCILINITIALLY MRS J (with the possibility to support a designated member of the school council in future)MRS J SCHOOL COUNCIL MEMBERSMRS JSCHOOL COUNCILCLASS TEACHERS TO DELIVERMRS JMRS LLOYDMR THOMASMRS MILLARDSCHOOL COUNCILMRS JSCHOOL COUNCIL MEMBERS |  |