**SCHOOL COUNCIL ACTION PLAN – STAFF AWARENESS**

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| **TOPIC** | **ACTION** | **TARGET MEASURE** | **TIMESCALE**  **DEADLINE**  **COST** | **RESPONSIBILITY** | **ACTUAL DATE ACHIEVED** |
| PUPILS/STAFF  GOVERNORS  COMMUNITY AWARENESS  **Date Action Plan Developed – February 2016** | Meeting with school council members to discuss and clarify new roles and responsibilities  Update school council display board  Update school Weebly page  To hold a community day  Class questionnaires  Hold regular meetings  To update governors/ headteacher/ staff on action plan | To support members in staff in addressing target specific areas  To publicise members of the school council and their roles and responsibilities and weekly minutes  AS Above alongside upcoming events  To introduce the school council and involve the community to discuss community issues  To promote ideas and discussions and listen to achievements and concerns throughout the school  Once a fortnight as a school council – and alternatively with designated staff discussing specific areas  Staff/governors/  Headteacher meeting | FEBRUARY 2016  (NO COST)  MARCH 2016  (LOW COST) (display resources and printing photos)  ALREADY IN PROCESS WILL BE ONGOING WITH UPDATES  (NO COST)  JULY 2016  (LOW COST)  JULY 2016  (LOW COST) (printing)  FEBRUARY – ALTERANATIVE WEEKS  (NO COST)  MARCH/APRIL  (NO COST) | MRS J  SCHOOL COUNCIL  MRS J WITH THE  SCHOOL COUNCIL  INITIALLY MRS J (with the possibility to support a designated member of the school council in future)  MRS J  SCHOOL COUNCIL MEMBERS  MRS J  SCHOOL COUNCIL  CLASS TEACHERS TO DELIVER  MRS J  MRS LLOYD  MR THOMAS  MRS MILLARD  SCHOOL COUNCIL  MRS J  SCHOOL COUNCIL MEMBERS |  |